



POSITION DESCRIPTION

POSITION TITLE: Teaching Artist (Outreach Programs)
REPORTS TO: CEO (Chief Executive Officer), Education Manager
CLASSIFICATION: Contracted Position

OVERVIEW

BlackRock is currently seeking talented & motivated individuals for our grant funded Outreach Programs that have teaching experience in any of the following disciplines: visual arts and dance. This part time role would teach grant funded after school or camp day programs in BlackRock or at partner schools – there is the potential for workshops, field trips and special events as needed at the center. This position serves as an independent contract role for BlackRock Center for the Arts.

ABOUT BLACKROCK CENTER FOR THE ARTS

BlackRock Center for the Arts (BlackRock), the leading venue for the performing and visual arts in Upper Montgomery County, MD, provides the community with the highest level of quality performances, free gallery exhibitions, and arts education classes in a welcoming and intimate setting close to home.

JOB DUTIES AND RESPONSIBILITIES

The teaching artist will develop programming that will engage youth and inspire love and appreciation for the visual arts.

- Plan weekly lessons aligned with programming in their discipline including age appropriate developmental and pedagogical practice.
- Introduce students to various techniques based on a theme or planned topic.
- Foster a positive and inclusive learning environment that values each student's unique artistic abilities and ideas and provide constructive feedback and support to students as they explore and develop their artistic skills.
- Consistently collaborate with BlackRock leadership and staff, including staff meetings as necessary.
- Adhere to BlackRock policies to ensure consistency and quality of programming.
- Travel to partnering schools at scheduled time.

The Teaching Artist will implement safety protocols.

- Will be knowledgeable of and adhere to all safety protocols.
- Will be responsible for ensuring that students follow safety protocols.

The Teaching Artist will Communicate with students' parents/guardians as well as with BlackRock Staff.

- Communicate as necessary to student families
- Demonstrate outstanding communication skills, using clear, concise, and professional language when interacting with others.

The Teaching Artist will foster an environment of excellence and inclusion in a safe "arts-for-all" environment.

- Participate as a member of the BlackRock community and will use their presence to engage the student families, staff, and community at large.
- Will embrace teaching in a way that aligns to the BlackRock vision and mission.

The Teaching Artist also will:

- Adhere to budget allocation for demonstrations, class needs and tech.
- Work closely with and understand facilities and proper usage and guidelines for instructional use.
- Implement prepared lessons with fidelity.
- Encourage and support vulnerability that accompanies trying something new.
- Observe the peer culture to diagnose problems and implement solutions as necessary.
- Follow procedures for handling all difficulties related to health, behavior, and other problems and report incidents.
- Monitor and ensure appropriate student behavior and adherence to BlackRock guidelines and policies.
- Handle emergency situations in conjunction with facilities, Patron Services, and the Education Manager by documented incident reporting.
- Assess the overall program to see if there are any changes that need to be made for optimum functioning.
- Other duties as assigned.

EDUCATION, EXPERIENCE, KNOWLEDGE, AND SKILL REQUIREMENTS

- Bachelor's degree in an arts related field, or related certifications is strongly preferred
- Previous experience planning, implementing, and providing arts instruction.
- Familiarity with and deep knowledge of artistic techniques.
- Detail-oriented with exceptional organizational and time management skills.
- Ability to work independently and in teams.
- Excellent communication and interpersonal skills.
- Agility to make modifications to adapt in changing work environment.

The salary for this position starts at \$30 per hour, up to \$60 per hour based on experience, credentials, Programming and grant funding, etc. Hours are dependent on grant requirements, scheduling, etc.

ADDITIONAL REQUIREMENTS

- Must be willing to be fingerprinted and have a full federal and state background check performed.
- Must be willing to complete staff training including Child Abuse and Neglect.

PHYSICAL REQUIREMENTS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Sit, stand, walk, and work at a computer, relative to an office environment
- Respond to emergency situations
- Ability to work a flexible work schedule, including weekends and evenings, as required
- Ability to lift 25 lbs.

EQUAL OPPORTUNITY EMPLOYER

Blackrock Center for the Arts has an institutional commitment to the principle of diversity. In that spirit, we welcome applications from all qualified individuals without regard to race, religion, creed, color, gender, sexual orientation, age, disability, or national origin.